

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday June 12, 2018 – 9:00am

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink, and Nathan Jeffries
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda

The agenda for today's regular meeting was approved as presented.

Approval of Minutes

The minutes for the regular meeting held on Tuesday June 5, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 12, 2018, the Board, by unanimous vote, does approve for payment the checks included in the above summary and further described as follows: Checks #34688 through #34705, in the total amount of \$92,866.52.

Kelly Williquette presented the Board a copy of a cash and investment activity financial report through May, followed by some discussion.

Public Comment

None

Managers' Report

Kelly Williquette updated the Board that T. LaRiviere will start the University water main replacement project Monday June 18th.

Kelly Williquette updated the Board that our District field crew will start the Pines to Vercler water main replacement project Monday June 18th.

Kelly Williquette informed the Board that office staff are preparing information for a state audit expected for this fall.

Open Forum (Board and Staff)

Commissioner Pierson announced he will be absent next week, but will attend the meeting via conference call.

Commissioner Wissink presented the idea of the District providing a clothing allowance to office staff who do not already receive clothing through Cintas. This would allow personnel to wear attire with the District logo on it for better identification purposes. There was discussion about providing a similar allowance to the Commissioners. Commissioner Pierson suggested that we put some information together on pricing before next meeting in order to establish an annual spending allowance.

Executive Session

The Board entered into an executive session at 9:25 to discuss a litigation against the District and returned to normal session at 9:35.

Adjournment

There being no other business, the regular meeting was adjourned.

Mary M. Wink
Frank Pierson by telephone
MM