

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday June 5, 2018 – 9:00am

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson and Mary Wissink

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Minutes

The minutes for the regular meeting held on Tuesday May 29, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 5, 2018, the Board, by unanimous vote, does approve for payment the checks included in the above summary and further described as follows: Checks #34663 through #34687, in the total amount of \$31,016.47. Also the payroll for the 2nd half of May, including checks #7665 through #7645, in the amount of \$3,025.78 and EFT's, in the amount of \$42,737.10 for a total gross payroll of \$45,825.38.

Public Comment

None

Managers' Report

Kelly Williquette updated the Board that he and Justin VanDyke met with a representative of Kaiser North to discuss the possibility of Water District #3 serving water to the property. The discussion included preliminary costs, District requirements, water rights, and a water main extension requirement. Kaiser North was going to review the information and let us know whether they will be interested in using District #3 water or recommissioning their existing system.

Justin VanDyke presented the Board preliminary cost estimates on various radio read suppliers. Based on the information, it was determined to pursue an update to our existing radio read software and continue to purchase meters through current suppliers.

Kelly Williquette informed the Board that the District website is now online at scwd3.org.

Kelly Williquette informed the Board that the statue for per diem fees for directors and commissioners will increase from \$114.00 to \$128.00 starting July 1st, 2018.

Open Forum (Board and Staff)

Commissioner Pierson informed us that she attended Demo Days at Fire District #9 which had a great turn out. She suggested the idea of Water District #3 having a booth next year to promote the District.

Executive Session

The Board entered into an executive session at 9:50 to discuss a litigation against the District and returned to normal session at 10:10.

Adjournment

There being no other business, the regular meeting was adjourned.

