

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday June 26, 2018 – 9:00am

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette and Admin Specialist: Pat Dieter

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday June 19, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 26, 2018, the Board, by unanimous vote, does approve for payment the checks included in the above summary and further described as follows: Checks #34728 through #34745 in the total amount of \$8,610.79 and EFT's in the amount of \$9,724.15, for a total gross expenditure of \$18,334.94.

Public Comment

None

Managers' Report

Kelly Williquette updated the Board that the University Road Water Main Project is slightly ahead of schedule everything is going well.

The 24th Water Main Project is going well, the crew had a slight interruption due to breakage of a non-located phone line.

Resolution 2018-11 authorizing execution of Task Order 18-01 Comprehensive Water Rate Fee Analysis was approved by the board. There was discussion regarding why we chose Welch Comer & Associates, it was determined they are very aware of the existing infrastructure along with the requirements and demands to implement solutions. With this insight they can make informed recommendations in the study. The board approved the Comprehensive Water Rate Fee Analysis not to exceed \$37,900.00. Timeframe to accomplish the analysis is unknown at this time.

Kelly asked Welch Comer to create a Task Order for boring under Hwy 2 at Farwell Rd. Kelly explained we are in a slight holding scenario as we wait for Department of Transportation approval to gain access to the right of way. The plan is to replace a non-sleeved 6" steel water main with a 12" ductile iron water main installed in a casing. The casing will help eliminate potential damage to the highway should a main break occur and enhance our ability to provide water services in an ever growing area.

Open Forum (Board and Staff)

After some discussion, the Commissioners determined they would provide their own clothing due to proper fit and selection, the clothing will be presented to SCWD#3 at the last board meeting in July to have logos embroidered.

Mary's husband is having Surgery on July 12, it was suggested to better provide in home care if the Board Meetings in July could be rescheduled for 12:00 Noon instead of 9:00 AM. The board approved the time change for July only. It is necessary to post the time changes on the Web as well as post on the front door.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Ernie Durr
Mary M. Wessmuth