

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday July 17, 2018 – 12:00pm

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

Kelly Williquette asked to add a license agreement to the Managers' report for today's agenda. The agenda for today's regular meeting was approved with changes. The minutes for the regular meeting held on Tuesday July 10, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date July 17, 2018, the Board, by unanimous vote, does approve for payment the checks included in the above summary and further described as follows: Checks #34771 through #34784 in the total amount of \$49,097.40. Also, the payroll for the 1st half of July including checks #7672 through #7673, in the total amount of \$1,743.75 and EFT's in the amount of \$38,907.85 for a total gross payroll of \$40,651.60.

Public Comment

None

Managers' Report

Kelly Williquette updated the Board that the University water main project is going according to schedule and they are near the halfway point of the project.

Kelly Williquette updated the Board on the 24th/25th Ave main replacement project. He explained our crew ran into an issue with the 8-inch Class 160 breaking in the ditch as we excavated near it. Prior contractors had installed the pipe at a bend and the stress from the curvature of the pipe is causing it to split as it is being exposed. The crew will be shutting this section of pipe off while they excavate for the remainder of the project. There is only about 200 feet left of mainline to install before they reach the intersection of 25th and Vercler.

Kelly Williquette informed the Board that Fire District #9 has increased restrictions on chlorine monitoring again. Kelly presented the Board a copy of his response letter for their review. After some discussion, Commissioner Pierson suggested waiting to send the letter until we can speak to the District Attorney, Joe Carroll, to see if there is anything we can do to appeal it. Also, it was suggested to prepare some information from the West side of the State to see if this is something that is trending and that we can expect to see it hit our surrounding area soon. It was determined to table the discussion until more information can be provided.

Kelly Williquette presented the Board a License Agreement, prepared by our District Attorney, allowing the residents at 8219 E. Broadway to use a District wellsite for ingress and egress to the back of their property. Commissioner Jeffries motioned to approve the agreement and Commissioner Wissink seconded, and the presented agreement was approved unanimously.

Open Forum (Board and Staff)

None

Mary Wissink
Frank Pierson
Nathan Jeffries by phone

Executive Session

The Board went into executive session at 12:42pm to discuss performance of a public employee and to conduct a performance evaluation for Kelly Williquette as General Manager. The Board returned to normal session at 1:05pm.

Adjournment

There being no other business, the regular meeting was adjourned.