

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday July 3, 2018 – 9:00am

## Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson and Mary Wissink

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday June 26, 2018, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date July 3, 2018, the Board, by unanimous vote, does approve for payment the checks included in the above summary and further described as follows: Checks #34746 through #34754 in the total amount of \$26,546.74. Also, the payroll for the 2<sup>nd</sup> half of June including checks #7670 through #7671, in the total amount of \$2,179.45 and EFT's in the amount of \$39,105.55 for a total gross payroll of \$41,285.00.

Kelly Williquette presented the Board a copy of a cash and investment activity financial report through June, followed by some discussion.

## Public Comment

None

## Managers' Report

Kelly Williquette updated the Board on the University and the 24<sup>th</sup>/25<sup>th</sup> Ave water main replacement projects.

Kelly Williquette informed the Board that a customer is requesting water to a piece of property on Holman Road above the Holman Tank elevation. In order to serve water to this parcel, a booster pump will be required at the owner's expense. Kelly Williquette is working with our District attorney on drafting a Hold Harmless Agreement prior to service connection.

Kelly Williquette informed the Board that we finished upgrades to the chlorine rooms at Normandie and Cherry pump houses. Final inspections have been passed on both electrical and installation of fire sprinkler systems. Spokane County however, is requesting sprinkler alarm monitoring to be tied in electronically in excess of the code requirements. Further correspondence between the District and Spokane County Inspector Bill Zehm will be required before a resolution is met.

## Open Forum (Board and Staff)

Commissioner Pierson asked about staff, the Kaiser development, and posting District property sites. Kelly Williquette informed the Board on the status of each followed by some discussion.

## Executive Session

The Board went into executive session at 9:25 to discuss litigation against the District and returned to normal session at 9:45.

## Adjournment

There being no other business, the regular meeting was adjourned.

