

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday August 7, 2018 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved with changes. The minutes for the regular meeting held on Tuesday July 31, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date August 7, 2018, the Board, by unanimous vote, does approve for payment the checks included in the above summary and further described as follows: Checks #34821 through #34834 in the total amount of \$101,424.04. Also, the payroll for the 2nd half of July including checks #7674 through #7676, in the total amount of \$9,503.24 and EFT's in the amount of \$48,919.86 for a total gross payroll of \$58,423.10.

Public Comment

None

Managers' Report

Kelly Williquette updated the Board that last Wednesday the final walkthrough for the University water main project yielded only a few punch list items to repair.

Kelly Williquette updated the Board that our crew has one intersection left to tie over to the new main, one fire hydrant left to install, and a drywell to replace on the 24th/25th water main replacement project. Next week should start clean up and start going out for asphalt bids.

Resolution 2018-12 a Resolution authorizing Commissioner Nathan Jeffries and Assistant Manager Justin Van Dyke to be added as signatories for conducting District banking activities was presented and unanimously approved. It was also approved to remove Ty Wick and Kevin McMulkin as signatories since they are no longer with the District.

Justin VanDyke presented a copy of a Pre-Application Notice from Spokane County Building and Planning in regards to a railroad spur being proposed for the Kaiser North Development for offloading butane from bulk rail to bulk truck operation. There was some discussion about whether or not this would trigger fire flow requirements onsite.

Open Forum (Board and Staff)

There was discussion about Fire District #9 chlorine requirements. Kelly Williquette informed the Board he contacted the Chief and is awaiting response. Commissioner Jeffries presented the Board a copy of Emergency Response Guidelines to toxic gasses followed by some discussion.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.



Frank Pierson
Nathan Jeffries
Mary Wissink