

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday September 4, 2018 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink, and Nathan Jeffries (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday August 28, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 4, 2018, the Board, by unanimous vote, does approve for payment the checks included in the above summary and further described as follows: Checks #34884 through #34897 in the total amount of \$115,659.64. Also, the payroll for the 2nd half of August including check #7678 in the amount of \$1,398.99 and EFT's in the total amount of \$42,212.10 for a total gross payroll of \$43,611.09.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that our crew has finished installing a sprinkler system at the new Vercler wellsite and we are going out for bid this week to pave the parking lot area around the wells.

Open Forum (Board and Staff)

Commissioner Wissink asked the status on how our temporary meter readers were working this summer. Kelly Williquette informed the Board the status, followed by some discussion.

Commissioner Wissink informed the Board she was looking into lease agreements for the Pines/32nd property and had a few questions pertaining to liability insurance. She shared her opinions to the rest of the Board followed by some discussion.

Executive Session

The Board entered into Executive Session at 9:25 a.m. to discuss a settlement against the District and returned to normal session at 9:30 a.m.

Adjournment

There being no other business, the regular meeting was adjourned.



Frank Pierson
Mary Wissink
Justin VanDyke