

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday October 16, 2018 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink, and Nathan Jeffries
Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday October 09, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date October 16, 2018, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #34981 through #34993 in the total amount of \$15,791.74. Also, the payroll for the 1st half of October including check #7681 in the amount of \$156.04 and EFT's in the total amount of \$39,713.28 for a total gross payroll of \$39,869.32.

Public Comment

None

Managers' Report

Justin VanDyke informed the Board that our crew finished installing a culvert at Dr. Hatch's driveway to help fulfill our drainage requirements in the event of a Dishman Tank overflow.

Open Forum (Board and Staff)

Commissioner Pierson asked the status of the Schafer booster pump station. Justin VanDyke informed the Board that we are still waiting for a report from the Fire Department as to the cause of the fire before we start demolition on the building.

Commissioner Wissink asked the status of the employee handbook. Justin VanDyke informed the Board that Kelly Williquette sent it off to Archbright for review and we are awaiting their comments.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.



Frank Pierson
Mary Wissink
Nathan Jeffries