

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday September 25, 2018 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday September 18, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 25, 2018, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Check #34930 has been voided and Checks #34931 through #34944 in the total amount of \$124,454.53 and EFT's in the amount of \$25,087.80 for a total gross expenditure of \$149,542.33.

Public Comment

None

Managers' Report

Kelly Williquette asked the status of the Employee Handbook review. Commissioners Pierson and Jeffries approved of the changes. Commissioner Wissink asked for a one week extension for review.

Kelly Williquette asked the status of the Meter Reading Technician job description review. The Board expressed their approval and Kelly will put together a resolution for next week's meeting to pass the position.

Open Forum (Board and Staff)

Commissioner Wissink informed the Board she moved the judgement from District to Superior Court for the settlement from Poppy's Tavern.

Commissioner Pierson asked the status of the Kaiser Development and Schafer Booster Station. Kelly Williquette updated the Board on the status of both.

Commissioner Jeffries asked the status of the water main crossing at Farwell and HWY 2. Kelly Williquette informed the Board that extending pipe from our Pittsburgh and HWY 2 crossing will be more cost effective than boring underneath the HWY to meet the States requirements.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

