

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday December 11, 2018 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson (by phone), Mary Wissink, and Nathan Jeffries.

Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday December 04, 2018, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date December 11, 2018, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #35094 through #35122 in the total amount of \$30,975.26.

Public Comment

None

Managers' Report

Justin VanDyke informed the Board that projections for ductile iron pipe are showing a 10% increase in materials after the first of the year. If this trend is correct, it may push the cost of the WSA 1 & 2 Intertie Project over budget. Kelly Williquette and our engineers are revisiting our cost estimates to determine the feasibility of the project before we go out for advertisement at this point. This was followed by some discussion.

Justin VanDyke informed the Board that the City of Spokane Valley approached the District asking if they could add three street preservation projects to our WSA 1 & 2 Intertie Project. This would allow the City to utilize the Districts contractor to perform a full width replacement of road surfaces at the same time the roads are being dug up to install water main. Justin VanDyke informed the Board that Kelly Williquette and our engineers were working on a Memorandum of Understanding with the City and will soon be sending it off to legal for review. After some discussion, Commissioner Pierson, addressed his concern that adding the City's project to ours would cause delays in our bidding process slated for January. The Board agreed to continue, but if delays occurred, we would carry on our bid without the City's involvement.

Justin VanDyke presented the Board a set of plans from the City of Spokane Valley requesting a bio-infiltration swale be installed on the District's Knox and Sargent well site property. This project is part of a sidewalk project the City is proposing to do next year. There are currently three catch basins that will be removed and replaced with a bio-infiltration swale in an attempt to help protect the groundwater quality in that area. Commissioner Jeffries made a motion to allow the City of Spokane Valley and Water District #3 to enter into an agreement together to place a bio-infiltration swale on District property along with granting necessary easements. Commissioner Pierson seconded the motion and it was approved unanimously.

Open Forum (Board and Staff)

Commissioner Wissink asked if the Commissioner Per Diem fees were slated for increase in January. Justin VanDyke said he would check with Kelly Williquette about it and let the Board know next week.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

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