

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday January 02, 2019 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioner's: Nathan Jeffries, Mary Wissink and Frank Pierson

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday December 18, 2018, were approved as presented.

## Financials

As of this date January 02, 2019, the Board, by unanimous vote, does approve for payment of payroll for the 2<sup>nd</sup> half of December including check # 7687 for the amount of \$1,131.39 and EFT's in the total amount of \$39,901.96 for a total gross payroll of \$41,033.05.

## Public Comment

None

## Managers' Report

Kelly Williquette presented the Board Resolution 2019-01, revising and establishing wages and salaries for 2019, and was approved unanimously.

Kelly Williquette presented the Board a final copy of the Employee Handbook for review and acceptance at next week's meeting.

Kelly Williquette informed the Board about City of Spokane Valley approaching the District to donate an easement at our Knox and Sargent wellsite for drainage improvements. Justin Van Dyke will print off current plans and easement donation form and have available at the next meeting for approval.

Kelly Williquette updated the Board that the Normandie Well startup was scheduled for today, but ended up having to postpone it until tomorrow and we should have new flow information by next week's meeting.

## Open Forum (Board and Staff)

Commissioner Wissink asked about the Commissioner per diem increase slated for 2019. Kelly Williquette informed the Board that there will not be an increase for 2019.

Commissioner Jeffries announced his absence from January 25<sup>th</sup> to Feb 9<sup>th</sup>, but will try to phone in to the meetings.

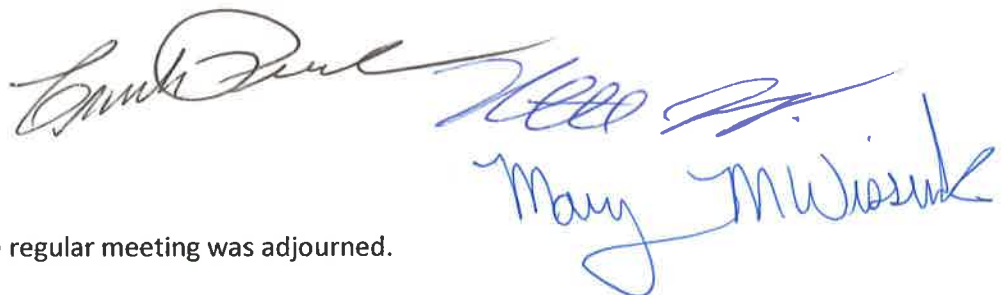
Commissioner Pierson announced his absence from January 28<sup>th</sup> to Feb 5<sup>th</sup>, but will phone in to the meetings to maintain a quorum.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.



Frank Pierson  
Kelly Williquette  
Mary M. Wissink