

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday January 08, 2019 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioner's: Nathan Jeffries, Mary Wissink and Frank Pierson

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday January 02, 2018, were approved as presented.

Financials

As of this date January 08, 2019, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #35139 through #35160 in the total amount of \$71,267.11.

Kelly Williquette presented the Board a year-end financial summary for 2018 followed by some discussion.

Public Comment

None

Managers' Report

Kelly Williquette presented the Board Resolution 2019-02, authorizing execution of engineering services with Welch Comer Engineering for GIS services and was approved unanimously.

Kelly Williquette presented the Board Resolution 2019-03, authorizing execution of a memorandum of understanding allowing the City of Spokane Valley to utilize our intertie contract for their road preservation projects and was approved unanimously.

Kelly Williquette asked the Board the status of approval of the Employee Handbook. It was agreed to table the approval until some of Commissioner Pierson's concerns were clarified.

Justin VanDyke presented the Board an easement donation and appraisal waiver provided by the City of Spokane Valley authorizing the District to donate a drainage easement to City of Spokane Valley at our Knox and Sargent wellsite, parcel # 45074.0444. Justin VanDyke also presented a draft copy of the easement language from our attorney and a site plan of the proposed drainage swale. After some discussion, it was approved unanimously.

Open Forum (Board and Staff)

The Board entered into executive session at 10:03 am to discuss the performance of a public employee and returned to normal session at 10:18 am.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Nathan Jeffries by phone
Mary M. Wissink

