

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Tuesday April 16, 2019 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioner's: Frank Pierson, Mary Wissink (by phone), and Nathan Jeffries (by phone)  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday April 09, 2019, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date April 16, 2019, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #35399 through #35415 in the total amount of \$33,232.51. Also, the payroll for the 1<sup>st</sup> half of April including checks #7709 through #7711 in the total amount of \$849.29 and EFT's in the total amount of \$44,060.76 for a total gross payroll of \$44,910.05.

## Public Comment

None

## Managers' Report

Justin VanDyke informed the Board that Meter Reading Services LLC, the District's contracted meter reading company has finished the week 2 route on schedule and will begin week 3 today. Justin also informed the Board that our first shipment of radio read meters arrived yesterday and are scheduled to be installed at Pine River Park and Colbert first.

## Open Forum (Board and Staff)

None

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.



Handwritten signatures of Mary Wissink and Frank Pierson.