

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday November 06, 2019 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson (by phone), Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Administrative Supervisor: Cindy Atack

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday October 30, 2019, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date November 06, 2019, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #35823 through #35833 in the total amount of \$6,688.17. Also, the payroll for the 2nd half of October including EFT's in the total amount of \$55,032.50.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that we will be hosting a confined space entry class tomorrow which will be taught by Oxarc. So far we have nearly 20 attendees signed up from various water districts around the area.

Open Forum (Board and Staff)

Cindy Atack presented the Board a proposal to change to owner only billing versus putting water bills in the renter's name and to implement a \$25.00 final read fee to recoup some administrative fees. This was followed by discussion and the Board agreed to write up this proposal in resolution form and send to our District attorneys for review prior to final approval.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

