

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Friday January 03, 2020 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries  
Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Monday December 23, 2019, were approved as submitted.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date January 03, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #35941 through #35956 in the total amount of \$54,990.12. Also, the payroll for the 2<sup>nd</sup> half of December including checks #7733 through # 7734 for a total amount of \$4,304.32 and EFT's in the total amount of \$44,693.67 for a total gross payroll of \$48,997.99.

## Public Comment

None

## Managers' Report

Resolution 2020-01, authorizing the negotiation and execution of a contract for meter reading services with Meter Reader, LLC was presented to the Board and approved unanimously.

The Board discussed potential dates for the District's award luncheon and agreed to table the discussion until next week after schedules could be verified.

Justin VanDyke informed the Board that there is a training opportunity for public officials Wednesday, February 19<sup>th</sup> at Vera Power and Water from 6:00pm to 8:30pm for those interested in attending.

## Open Forum (Board and Staff)

None

## Executive Session

The Board entered into executive session at 9:20 am to discuss a potential litigation and returned to normal session at 9:35am.

## Adjournment

There being no other business, the regular meeting was adjourned.

Mary Wissink  
Frank Pierson by telephone  
Nathan Jeffries by telephone