

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday April 01, 2020 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Nathan Jeffries (by phone), and Frank Pierson (by phone)  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke (by phone)

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday March 25, 2020, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date April 01, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36112 through #36122 in the total amount of \$287,620.15. Also the payroll for the 2<sup>nd</sup> half of March including checks #7738 through #7739 in the total amount of \$4,413.51 and EFT's in the total amount of \$48,832.27 for a total gross payroll of \$53,245.78.

## Public Comment

None

## Managers' Report

Kelly Williquette updated the Board on the response back from the State Auditor's Office regarding the District's 2018-2019 audit timing.

Kelly Williquette updated the Board on the current staffing schedule as we manage through the pandemic.

## Open Forum (Board and Staff)

None

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)

FRANK PIERSON (by phone)

NATHAN JEFFRIES (by phone)