

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday April 15, 2020 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Nathan Jeffries (by phone), and Frank Pierson (by phone)  
General Manager: Kelly Williquette (by phone) and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday April 08, 2020, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date April 15, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36139 through #36148 in the total amount of \$204,909.21. Also, the payroll for the 1<sup>st</sup> half of April including check #7740 in the total amount of \$159.48 and EFT's in the total amount of \$45,260.89 for a total gross payroll of \$45,420.37.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the Board that the Governor is going to make a proclamation this week that utilities can't shut off services or administer any late fees during this time, which the District is already implementing.

Kelly Williquette informed the Board of the water system analysis performed by Welch Comer Engineering to mitigate our deficiencies on the west side of HWY 2 in WSA #4 in order to sustain growth and the options that the District has as we move forward, followed by discussion.

## Open Forum (Board and Staff)

Kelly Williquette updated the Board on the health of our employees.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)

FRANK PIERSON (in attendance, forgot to sign)

NATHAN JEFFRIES (in attendance, forgot to sign)