

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday April 29, 2020 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Nathan Jeffries (by phone), and Frank Pierson (by phone)
General Manager: Kelly Williquette (by phone) and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday April 22, 2020, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date April 29, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36154 through #36163 in the total amount of \$39,391.49 and an EFT in the total amount of \$11,644.51 for a total gross expenditure of \$51,036.00.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that we had a water main break at 23rd Ave and Collins Ct that we turned over to our insurance company. Two houses experienced water damages and a large area of asphalt will need to be required. Justin VanDyke shared with the Board that we received four asphalt bids and the apparent low bidder was awarded the contract.

Kelly Williquette deemed the Bettman Booster Station project an emergency and purchased electrical drives from Halme Electric to complete the upgrade before irrigation usage increases. Commissioner Jeffries made a motion to ratify the decision, Commissioner Pierson seconded, and was approved unanimously.

Kelly Williquette discussed with the Board our re-opening to the public process. Governor Jay Inslee is going to issue a statement this week opening up certain sectors. Kelly expressed his concerns about re-opening our office to the public right away versus remaining closed for now. After discussion, it was agreed to take this as a week by week basis and continue to keep the office closed to the public and reevaluate next week.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that he was able to get a contact for Kaiser Investment Properties to respond and he will work on setting up a meeting between our District, Whitworth Water, and Kaiser about waterline improvements through the site.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)

NATHAN JEFFRIES (by phone)

FRANK PIERSON (by phone)