

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday May 06, 2020 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Nathan Jeffries (by phone), and Frank Pierson (by phone)  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke (by phone)

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday April 29, 2020, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date May 06, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36164 through #36176 in the total amount of \$18,944.46. Also, the payroll for the 2<sup>nd</sup> half of April including EFT's in the total amount of \$45,519.89.

## Public Comment

None

## Managers' Report

Resolution 2020-09; authorizing the General Manager to declare an emergency on the Bettman Booster Station to procure equipment was presented to the Board and approved unanimously.

Kelly Williquette presented the Board a contract for services with WNR Group to not exceed \$5,000 for a hydrological study and increase the District's instantaneous flow for WSA #4. After discussion, it was unanimously approved to proceed with the contract.

Kelly Williquette asked the Board to add Water District #3's name in support on a joint letter to the Washington State Delegation urging prioritized funding for utilities in response to COVID-19 by means of assistance for low income customers and mitigate lost utility revenues and capital project funding. After discussion, it was agreed to add Water District #3 as a supporter on the letter.

## Open Forum (Board and Staff)

Kelly Williquette informed the Board that there were 1500 locates requested in Spokane County last week, which is on par for this time of year.

Kelly Williquette informed the Board that he received a letter from California Casualty on behalf of a customer in Elk Ridge who had a pipe burst in his home, with more to come on this.

Kelly Williquette informed the Board that he will be out of town during the week of the 18<sup>th</sup>.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)  
NATHAN JEFFRIES (by phone)  
FRANK PIERSON (by phone)