

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday June 10, 2020 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone) and Frank Pierson (by phone)
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke (by phone)

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday June 3, 2020, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 10, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36230 through #36239 in the total amount of \$61,674.51.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that we had a teleconference with the owners of the Kaiser site in Mead and he also updated the Board on Harley Douglass's property at Shady Slope.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that Proclamation 20-23 from Governor Jay Inslee states that water districts will need to have billing and long term payment assistance available to customers. Commissioner Pierson made a motion allowing office staff to execute payment arrangements with customers as needed, followed by a second from Commissioner Wissink and was passed unanimously.

Kelly Williquette informed the Board that Department of Health has contacted us to conduct sanitary surveys of WSA # 1,2,4,5,6, and 9 this year.

Kelly Williquette informed the Board that we filled the Crew Leader position in house and offered Zac Hardwick the position today.

Commissioner Pierson asked about the status of hydrant locks. Kelly Williquette informed the Board that we've had meetings with local fire departments about it and suggests budgeting for it in 2021 to start purchasing and installing.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)
FRANK PIERSON (by phone)
NADITHAN JEFFRIES (by phone)