

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday July 01, 2020 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Frank Pierson (by phone), and Nathan Jeffries (by phone)
General Manager: Kelly Williquette (by phone) and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday June 24, 2020, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date July 01, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36262 through #36273 in the total amount of \$32,344.63. Also, the payroll for the 2nd half of June including checks #7743 through #7744 in the total amount of \$4,507.75 and EFT's in the total amount of \$42,495.78 for a total gross payroll of \$47,003.53.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that we are noticing a deterioration in the motor at our Colbert well and are in the process of getting quotes to replace it.

Kelly Williquette informed the Board that all of the District's water tanks were cleaned and inspected during the last week and are expecting a full report soon.

Task Order 20-05 for Welch Comer Engineering to amend the District's Comprehensive Water System Plan by adding WSA #4 improvements was submitted to the Board for approval. After discussion, Commissioner Pierson made a motion to approve execution of the task order as presented, followed by a second from Commissioner Jeffries, and it was approved unanimously.

Open Forum (Board and Staff)

Justin VanDyke informed the Board that there's been recent inquiries about developing vacant lots in WSA #9 and the conflicts involving a moratorium, followed by discussion.

Commissioner Wissink shared with the Board a statement forwarded from Washington Association of Sewer and Water Districts in regard to racial equality and social justice, followed by discussion.

Commissioner Pierson asked about the status of the District's new employee and Justin VanDyke updated the Board, followed by discussion about COVID-19.

Commissioner Jeffries made a motion to extend Kelly Williquette's signatory permission on checks in excess of \$3,000 without a Board Member's signature through July 30th. Commissioner Pierson seconded the motion, and it was approved unanimously.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)

FRANK PIERSON (by phone)

NATHAN JEFFRIES (by phone)