

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday August 26, 2020 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Frank Pierson (by phone), and Nathan Jeffries (by phone)
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke (by phone)

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday August 19, 2020, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date August 26, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36380 through #36390 in the total amount of \$155,801.19.

Public Comment

None

Managers' Report

Kelly Williquette presented the Board changes to the District's Purchasing Policy and after review, Commissioner Jeffries made a motion to approve the policy with changes, Commissioner Pierson seconded, and it was approved unanimously.

Task Order 20-07 for Welch Comer Engineering to oversee drilling a test well at Helena wellsite was presented to the Board and approved unanimously.

Task Order 20-01 for Welch Comer Engineering to perform a system impact analysis for Spring Air Estates development in Mead was presented to the Board and approved unanimously.

Kelly Williquette informed the Board that the Colbert pump and motor were pulled yesterday and Specialty Pump is expected to camera the well today and finish up the replacement.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that the State Auditor's Office will begin the District's audit this week.

Justin VanDyke informed the Board that the District's Emergency Response Plan and Self Risk Assessment are complete and the self-certification was completed with the Environmental Protection Agency yesterday.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)

FRANK PIERSON (by phone)