

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday September 16, 2020 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Frank Pierson (by phone), and Nathan Jeffries (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke (by phone)

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday September 9, 2020, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 16, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36416 through #36430 in the total amount of \$43,163.97. Also the payroll for the first half of September including check #7747 in the total amount of \$121.56 and EFT's in the total amount of \$41,158.56 for a total gross payroll of \$41,280.12.

Public Comment

None

Managers' Report

Kelly Williquette updated the Board on the ongoing audit.

Kelly Williquette discussed with the Board about issuing a temporary moratorium on the west pressure zone of WSA #4 until system improvements are completed. The District has a meeting with our engineers this afternoon and will be continuing the discussion prior to approval.

Kelly Williquette informed the Board that at the end of this month we have a conference call with the State Department of Health to discuss the District's programs and site visits are scheduled for early October.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that he will be absent for next Wednesday's meeting.

Commissioner Wissink proposed resuming in-person meetings with social distancing starting on October 7th, and it was agreed.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

FRANK PIERSON (by phone)
NATHAN JEFFRIES (by phone)
MARY WISSINK (by phone)