

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday September 02, 2020 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone) and Frank Pierson (by phone)  
General Manager: Kelly Williquette (by phone) and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday August 26, 2020, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 02, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36391 through #36405 in the total amount of \$26,242.33. Also, payroll for the second half of August including EFT's in the total amount of \$42,604.81.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the Board that we are in the process of compiling information for the State Auditor's Office and the federal portion of the audit should be complete by the 30<sup>th</sup> of this month.

Kelly Williquette informed the Board that we received a letter from City of Spokane Valley in regards to our Boone and Lily wellsite being out of compliance due to it being zoned for residential, not commercial usage. Kelly would like to proceed with submitting a usage change application with Board approval. Commissioner Pierson made a motion to allow Kelly Williquette to sign the Voluntary Compliance Agreement, Commissioner Wissink seconded and it was unanimously approved.

## Open Forum (Board and Staff)

Justin VanDyke informed the Board that we are going to perform a drawdown test this week on our WSA #9 well for Welch Comer Engineering as part of their water system study.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

MARY WISSINK (by phone)  
FRANK PIERSON (by phone)