

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday October 28, 2020 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries (by phone)

General Manager: Kelly Williquette, Assistant Manager: Justin VanDyke, Administrative Supervisor: Cindy Atack

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday October 21, 2020, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date October 28, 2020, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36501 through #36513 in the total amount of \$82,313.75 and an EFT in the total amount of \$29,950.78 for a total gross expenditure of \$112,264.53.

Public Comment

None

Managers' Report

Kelly Williquette requested permission from the Board to hire a temporary employee to electronically file the Districts documents and records. After discussion, Commissioner Pierson made a motion to hire an employee through a temporary staffing agency, Commissioner Jeffries seconded the motion, and it was unanimously approved.

Kelly Williquette informed the Board that the Waterworks Specialist 1 position has been filled and the new employee Jacob Yeo is scheduled to begin work on Monday, November 1st.

Kelly Williquette presented the Board water production totals over the last 3 years for all 8 of the District's water systems, followed by discussion.

Open Forum (Board and Staff)

None

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.