

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday January 06, 2021 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, December 30, 2020, were approved as presented.

Financials

No reimbursement claims were submitted for approval, therefore an Expenditure Summary was not created. However, as of this date January 06, 2021, the Board by unanimous vote, does approve payroll for the 2nd half of December 2020 including checks #7753 through #7754 in the total amount of \$4,152.31 and EFT's in the total amount of \$47,837.72 for a total gross payroll of \$51,990.03.

Public Comment

None

Managers' Report

Resolution 2021-01, a resolution revising and establishing wages and salaries for 2021 was submitted to the Board for approval. After discussion, Commissioner Jeffries made a motion to approve Resolution 2021-01 as presented, Commissioner Wissink seconded, and it was unanimously approved.

Kelly Williquette discussed with the Board an idea to forego the scheduled water rate increase for 2021 due to COVID-19 hardship. Commissioner Jeffries expressed the concern about falling behind on replacement of depreciated water infrastructure and capital improvements in WSA #4 and the scheduled increase was to aid in funding those improvements. Commissioner Wissink expressed concern that other utilities and entities are still increasing rates. After discussion, it was unanimously agreed to continue the scheduled rate increase in 2021 as planned.

Kelly Williquette and Justin VanDyke updated the Board on the current audit underway followed by discussion.

Open Forum (Board and Staff)

After discussion, the Board agreed to resume in person meetings for regularly scheduled Commissioner Meetings with social distancing.

Executive Session

The Board entered into executive session at 9:30 a.m. for 20 minutes to discuss the performance of a public employee before returning to normal session.

Adjournment

There being no other business, the regular meeting was adjourned.

