

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday March 10, 2021 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, March 03, 2021 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date March 10, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36733 through #36749 in the total amount of \$30,293.59.

## Public Comment

None

## Manager's Report

Kelly Williquette informed the Board that we had a meeting with Department of Health to talk about the District's Comprehensive Water System Plan update due next summer. We also had a site meeting with Sheri Miller from Department of Health to talk about drilling Helena #2 well and have been given permission to proceed.

## Open Forum (Board and Staff)

Kelly Williquette informed the Board that Whipple Engineers approached us about leasing a piece of surplus property that the District owns off of Madison Road to temporarily stockpile materials. Kelly informed Whipple about the requirements the District has to follow in order to proceed, and Whipple will get back to us if they decide to continue.

Kelly Williquette updated the Board on current progress with Greenstone Homes for the Kaiser North Water District service area in Mead.

Justin VanDyke sought approval from the Board to sign a contract with Avista Utilities for a power upgrade at Colbert wellsite. Commissioner Wissink made a motion to proceed with the contract, Commissioner Jeffries seconded, and it was unanimously approved.

Kelly Williquette informed the Board that there is a week in April that we will not be able to perform entries in our billing software while we convert from Vision to Pelorus. Commissioner Wissink made a motion to temporarily suspend transactions and deposits for the first week of April to aid in the conversion process, followed by a second from Commissioner Jeffries, and it was unanimously approved.

Commissioner Jeffries and Pierson informed the Board that they will be out of town for next week's meeting, but will phone in to maintain a quorum.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Mary M. Wisk

Nathan Jeffries by telephone

Frank Pierson by telephone