

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday March 03, 2021 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries (by phone)
General Manager: Kelly Williquette (by phone) and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, February 24, 2021 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date March 03, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36721 through #36732 in the total amount of \$32,848.94. Also the payroll for the 2nd half of February including EFT's in the total amount of \$44,064.69.

Public Comment

None

Manager's Report

Justin VanDyke informed the Board of changes to the annual Water Use Efficiency Reports that the District submits to Washington State Department of Health, followed by discussion.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that District employee Zac Hardwick won this year's muddy boots award for our subsection of the American Water Works Association which will be presented today.

Commissioner Wissink informed the Board that there is a WASWD meeting on March 12th via zoom that she is interested in attending. She will forward the information onto Kelly.

Commissioner Pierson discussed with the Board thoughts on opening the office back up to the public. After discussion, it was agreed to remain closed and target this discussion again for the end of March as COVID vaccinations continue to roll out.

Commissioner Pierson announced he will be out of town for the March 17th and 24th meeting but will be available by phone.

Commissioner Jeffries announced he will be out of town next week's meeting as well, but will phone in.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.


Mary Wissink
Nathan Jeffries by phone