

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday May 19, 2021 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, May 12, 2021 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date May 19, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36856 through #36874 in the total amount of \$85,447.35. Also, payroll for the first half of May including check #36855 in the total amount of \$121.56 and EFT's in the total amount of \$48,572.54 for a total gross payroll of \$48,694.10. The payroll check series #7761 and above are void and payroll will now be incorporated into accounts payable check sequencing.

## Public Comment

At 9:03 a.m. the Board opened the meeting for oral and written comments from the public regarding Amendment #2 to the District's Comprehensive Water System Plan. No comments were noted and the public comment period was closed at 9:05 a.m.

## Manager's Report

Kelly Williquette informed the Board that staff has been working with consultant, Toni Nelson, on preparing the District's year-end financials for 2020.

## Open Forum (Board and Staff)

There was discussion about masks worn by District employees and the COVID vaccine.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

