

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday June 9, 2021 – 1:00 p.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Nathan Jeffries, and Mary Wissink

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, June 2, 2021 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 9, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #36890 through #36910 in the total amount of \$36,463.09.

Public Comment

None

Manager's Report

Kelly Williquette provided the Board a modified summer schedule for District Staff slated from Memorial Day to Labor Day for consideration. After discussion, Commissioner Jeffries made a motion to approve the summer schedule and amendment to the District's Personnel Manual as presented. Commissioner Wissink seconded the motion and it was unanimously approved.

went to vote, Commissioners Wissink and Jeffries were in favor and Commissioner Pierson opposed, and the schedule was approved by majority vote.

Kelly Williquette updated the Board that the Washington Water Assistance Program is still evolving but sounds like it will be available as early as July with more to come.

Kelly Williquette presented the Board quotes for replacing several office windows in the building. Commissioner Wissink made a motion to proceed with the low bid, Commissioner Jeffries seconded the motion, and it was unanimously approved.

Open Forum (Board and Staff)

Commissioner Wissink informed the Board that she would like to attend a WASWD training event mid-September and would like to move the September 15th Board Meeting to September 14th.

Kelly Williquette informed the Board that he received a call from the HOA President at Ridge Water Association starting the discussion to see if SCWD #3, as an SMA, would be interested in taking over their water system. This was followed by discussion and support from the Board to look into the feasibility of it.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Frank Pierson
Nathan Jeffries by telephone
Mary Wissink