

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday July 28, 2021 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, July 21, 2021 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date July 28, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37001 through #37012 in the total amount of \$55,832.31.

Public Comment

None

Manager's Report

Kelly Williquette and Justin VanDyke presented a draft salary schedule to the Board for review, a wage survey from other water districts in the area, and draft revisions to resolutions related to the District's performance pay and the salary step program for discussion.

Kelly Williquette updated the Board that the District's water right change applications were submitted to the Spokane County Water Conservancy Board who accepted the applications and forwarded onto Department of Ecology.

Kelly Williquette informed the Board that we met with a broker from Mutual of Omaha in relation to long term care plans followed by discussion.

Justin VanDyke spoke with the Board about 1001 E. Hastings water bill.

Open Forum (Board and Staff)

Commissioner Wissink spoke with the Board about the temporary staffing position, masks, and the Ridge at Hangman water system.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Mary M. Wissink
Nathan Jeffries by telephone

Frank Pierson