

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday August 04, 2021 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, July 28, 2021 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date August 04, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37013 through #37023 in the total amount of \$27,947.74. Also, the payroll for the second half of July including EFT's in the total amount of \$46,351.54.

Public Comment

None

Manager's Report

Resolution 2021-09; Revising and Establishing Wages and Salaries for 2021, Revising the Performance Earnings Program, and Revising the Expanded Step Salary Program was presented to the Board and unanimously approved.

Resolution 2021-10; Revising and Establishing "On Call" Compensation for Certain Employees was presented to the Board and unanimously approved.

Kelly Williquette presented the Board a copy of a proposed fee table for discussion next week.

Kelly Williquette informed the Board that O'Keefe Drilling will start mobilization into Helena #2 wellsite this week and anticipate drilling next week. Also, Avista Utilities was onsite this week to complete the power upgrade and relocation.

Amendment No. 1 to Task Order 21-03 for Welch Comer Engineering to add building design to the Helena #2 Well project was presented to the Board for approval. After discussion, Commissioner Wissink made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Jeffries seconded, and was approved unanimously.

Open Forum (Board and Staff)

Kelly Williquette updated the Board on the LIHWAP Program for utility assistance.

IESS/SRC4 picnic is Thursday, August 19th at 5:00 p.m. at the Millwood Park for those interested in attending, RSVP required.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

