

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday September 01, 2021 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink (by phone), Frank Pierson (by phone), and Nathan Jeffries (by phone)  
General Manager: Kelly Williquette (by phone) and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, August 25, 2021 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 01, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37067 through #37074 in the total amount of \$28,083.48. Also, the payroll for the second half of August including EFT's in the total amount of \$51,850.76.

The Board, by unanimous decision, agreed to allow Kelly Williquette to be the sole signatory on checks until October 6, 2021 when in person Board attendance is scheduled to resume.

## Public Comment

None

## Manager's Report

Kelly Williquette informed the Board that he spoke with the District's hydrogeologist who recommended drilling the Helena #2 well deeper in an attempt to achieve a larger slot screen size and increase production. After discussion, Commissioner Jeffries made a motion for O'Keefe Drilling to continue drilling outside of the original contract in order to reach the depth necessary to maximize yield, Commissioner Wissink seconded, and it was unanimously approved.

Justin VanDyke spoke on behalf of the property owner at 819 N. Bowman about a water bill. After discussion, Commissioner Jeffries made a motion to allow a one-time forgiveness of the balance that was generated from the previous owner from 2016 to the time the new owner purchased the property in August 2019, Commissioner Wissink seconded, and it was unanimously approved. The current owner will be responsible for the monthly billing from the purchase date forward and any account charges that accumulate/accumulated during this period.

## Open Forum (Board and Staff)

None

## Executive Session

None

FRANK PIERSON (by phone)  
MARY WISSINK (by phone)  
NATHAN JEFFRIES (by phone)

## Adjournment

There being no other business, the regular meeting was adjourned.