

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday October 20, 2021 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, October 13, 2021 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date October 20, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37160 through #37173 in the total amount of \$80,078.36. Also payroll for the first half of October including check #37159 in the total amount of \$121.56 and EFT's in the total amount of \$45,419.42 for a total gross payroll of \$45,510.98.

Public Comment

None

Manager's Report

Kelly Williquette informed the Board that the screen for Helena #2 well has been delivered and anticipates it will be installed and developed by next week.

Kelly Williquette updated the Board on recent staffing changes.

Open Forum (Board and Staff)

Commissioner Wissink brought up working from home and the District needing a written policy for workers compensation insurance in our employee handbook.

Justin VanDyke updated the Board on his recent meeting between SCWD #3, Whitworth Water, and Welch Comer Engineering discussing the Greenstone Homes project in Mead.

Commissioner Pierson asked about behind payments and Justin VanDyke updated the Board on the current status.

Commissioner Pierson asked about Hangman Ridge water system and Kelly Williquette updated the Board.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

