

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday November 17, 2021 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries  
General Manager: Kelly Williquette (by phone) and Operations Forman Holt Ayles

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, November 10, 2021, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date November 17, 2021, the Board, by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37232 through #37245 and Check #37231 for \$121.56 in the total amount of \$82,449.87. Also the payroll for the first half of November including EFT's in the total amount of \$44,420.86.

## Public Comment

None

## Managers' Report

Holt Ayles updated the Board on the Helena Well #2 test pump results.

Commissioners went into Executive Session for 20 minutes at 9:30 to discuss potential employee benefits. Commissioners returned from Executive Session at 9:50 am. The Commissioners determined that each employee shall receive a \$25.00 per month pay increase to help offset the Washington State requirement of Long Term Care insurance.

## Open Forum (Board and Staff)

Task Order 21-08 for Welch Comer Engineering to perform a water service evaluation and master water service plan for Greenstone Development was presented to the Board and approved unanimously

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

Mary M. Wissink  
Nathan Jeffries by telephone  
Frank Pierson by telephone