

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday November 24, 2021 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Nathan Jeffries, and Mary Wissink (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, November 17, 2021, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date November 24, 2021, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37246 through #37254 in the total amount of \$16,133.85 and an EFT in the total amount of \$27,567.11 for a total gross expenditure of \$43,700.96.

## Public Comment

None

## Managers' Report

Task Order 21-09 for Welch Comer Engineering to perform a water service study for 5308 S. Hwy 27 was presented to the Board. After discussion, it was agreed unanimously to allow Kelly Williquette to execute the task order as presented.

There was discussion about Long Term Care Insurance and the progress with creating a resolution for it.

## Open Forum (Board and Staff)

None

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

*Frank Pierson*  
*Mary Wissink*  
*Nathan Jeffries by Telephone*