

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday February 9, 2022 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Nathan Jeffries, and Frank Pierson
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, February 2, 2022, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date February 9, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37387 through #37400 in the total amount of \$19,928.09. Check #37384 from prior week's check register has been voided and reissued on check #37386.

Public Comment

None

Managers' Report

Kelly Williquette presented the Board with Amendment No. 2 to the District's Master Agreement for Professional Services with Welch Comer Engineering to continue engineering services for an additional 5 years. After discussion, Commissioner Pierson made a motion to allow Kelly to execute the amended agreement as presented, Commissioner Wissink seconded, and it was unanimously approved.

There was discussion about renting out a portion of the District's yard to a business next door. Kelly will follow up with the District's attorney on legalities of setting up lease agreements and report back to the Board.

Kelly Williquette informed the Board that after conducting interviews this week, the Waterworks Specialist 1 position has been offered to Cory Fish. Kelly also informed the Board that one of the other candidates may be a great fit for a vacant meter reading position at the District. After discussion, it was agreed to forego renewing the unit priced contract for meter reading services with the District's current outside contractor, and offer Evan Gonzales a permanent full time position as Meter Reader.

Open Forum (Board and Staff)

None

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.



Three handwritten signatures in blue ink are visible at the bottom of the page. From left to right, they appear to be: a signature that is mostly illegible but starts with 'Nathan', a signature that appears to be 'Frank Pierson', and a signature that clearly reads 'Mary Wissink'.