

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday March 02, 2022 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink and Frank Pierson

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, February 23, 2022, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date March 02, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37489 through #37547 in the total amount of \$76,574.89 and an EFT in the total amount of \$12,971.93 for a total gross expenditure of \$89,546.82. Also, payroll for the second half of February including EFT's in the total amount of \$51,227.16.

## Public Comment

None

## Managers' Report

Resolution 2022-04 authorizing execution of a contract for excavation services for 2022 was presented to the Board and unanimously approved.

There was discussion about the District's generator and transfer switch budget. Kelly Williquette expressed the importance of backup power, especially with global relations right now. After discussion, Commissioner Pierson made a motion to increase the Generator Budget, BARS #34-60-70, from \$75,000 to \$200,000 to support additional purchases as requested, Commissioner Wissink seconded the motion, and it was unanimously approved.

Justin VanDyke gave the Board a bid summary for supplies and materials on the Buttercup and Wardson watermain replacement project.

Kelly Williquette recommended that we order materials for the Mountainview and Jefferson watermain replacement project as well, due to the unstable supply chain, and it was agreed. Commissioner Pierson suggested the District may want to advance purchase materials for 2023's projects as well.

## Open Forum (Board and Staff)

Commissioner Wissink asked about the status of the Ridge at Hangman water system and Kelly Williquette provided an update.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.



Frank Pierson  
Mary Wissink