

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday April 13, 2022 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday, April 05, 2022, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date April 13, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37699 through #37736 in the total amount of \$162,297.80.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the board that we received bids for the Mountainview and Jefferson watermain replacement project. After opening the bids and discussion with the contractors bidding the proposal, it was decided to reject all bids submitted, clean up the bid specifications by adding some clarifications to the scope of work being proposed, and go back out for bid. This was followed by discussion.

Kelly Williquette provided the Board a vendor agreement with SNAP who is offering utility bill assistance through the Low Income Housing Water Assistance Program (LIHWAP). After discussion, Commissioner Wissink made a motion for the District to enter into the agreement as presented, Commissioner Pierson seconded, and it was unanimously approved.

Kelly Williquette shared with the Board bids for having two of the District's reservoirs recoated that weren't originally included in the 2022 budget. After discussion the Board felt it was important to begin recoating steel tanks before rust issues occur therefore Commissioner Pierson made a motion to proceed with recoating the Eaglecrest and Colbert tanks as presented, Commissioner Wissink seconded the motion, and it was unanimously approved.

## Open Forum (Board and Staff)

There was brief conversation about the District's dress code policy.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

Nathan Jeffries by telephone  
Mary M. Wissink  
Frank Pierson