

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday May 4, 2022 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, April 27, 2022, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date May 4, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37767 through #37791 in the total amount of \$88,888.03. Also, payroll for the second half of April including EFT's in the total amount of \$51,272.39.

## Public Comment

None

## Managers' Report

The Mountainview/Jefferson bid summary was presented to the Board for approval. After discussion, Commissioner Pierson made a motion to award the apparent low bidder the contract as presented, Commissioner Wissink seconded, and it was unanimously approved.

## Open Forum (Board and Staff)

Kelly Williquette and Justin VanDyke updated the Board on the Helena #2 pumphouse progress.

There was discussion about meter reading and the Ridge at Hangman water system.

Commissioner's Wissink and Pierson announced that they will be unable to attend the meeting next week, but both plan to call in.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

