

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday June 15, 2022 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Operations Foreman: Holt Ayles

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, June 08, 2022, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 15, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37895 through #37922 in the total amount of \$76,249.22. Also, payroll for the first half of June including check #7770 in the amount of \$115.86 and EFT's in the total amount of \$54,794.50 for a total gross payroll of \$54,910.36.

Public Comment

None

Managers' Report

Holt Ayles gave a project update for Mountain View/Jefferson water main replacement, Helena Well #2, Buttercup water main project, and the Sprague Ave. crossing.

Kelly Williquette updated the Board on the comprehensive water system plan submittal to Department of Health.

Task Order No. 22-02 for Welch Comer Engineering to perform a water service evaluation for the Broadway Apartments was presented to the Board for approval. After discussion, Commissioner Wissink made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Pierson seconded the motion and it was unanimously approved.

Open Forum (Board and Staff)

Justin VanDyke informed the Board that the 2021 Consumer Confidence Reports are complete and provided each Commissioner a copy of the report for their water system.

Holt Ayles informed the Board that the skid steer the District ordered is now in and ready for pickup.

Justin VanDyke informed the Board that he will be absent during next week's meeting.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Mary Wissink

Frank Pierson

*Nathan Jeffries by
telephone*