

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday July 27, 2022 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries, Mary Wissink, and Frank Pierson (by phone)  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke  
Customer: Steve Elloway

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, July 20, 2022, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date July 27, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #37995 through #38007 in the total amount of \$22,258.50 and an EFT in the total amount of \$15,609.23 for a total gross expenditure of \$37,867.73.

## Public Comment

Steve Elloway attended the meeting to discuss a large water bill with the Board and any forgiveness options the District might have. The customer diligently worked with leak detection services and a contractor to perform complete service line replacement to prevent future water line failures from occurring. The Board recognizes the substantial benefit to the District's water conservation efforts and protection of a natural resource through the persistent search and proper repair of the leak. As a compromise and settlement of any potential disputes that may have arisen between the customer and the District, and in recognition of the customer's commitment to water conservation that benefits all District customers, half of the overage amount totaling \$762.59, was agreed unanimously to be forgiven by the Board this one time on the account.

## Managers' Report

Justin VanDyke informed the Board that the Mountain View and Jefferson waterline project should be complete next week.

## Open Forum (Board and Staff)

Kelly Williquette shared with the Board a thank you letter from a customer on 8<sup>th</sup> Ave for the great work and mannerism of our District employees for repairing her meter pit.

Kelly Williquette discussed with the Board the current inflation rates and anticipated cost of living adjustment and asked the Board to consider doing a portion of the increase now. The Board agreed to discuss the matter further during next week's meeting when all members were back to in-person attendance.

## Executive Session

The Board called an executive session to last 3 minutes from 9:12 to 9:15 a.m. to discuss potential litigation against the District. The Board ended the executive session and returned to normal session at 9:15 a.m.

**Adjournment**

There being no other business, the regular meeting was adjourned.

W. W.  
C. J.  
Mary M. Wisink