

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday August 24, 2022 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries (by phone), Mary Wissink, and Frank Pierson (by phone)  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, August 17, 2022, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date August 24, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38045 through #38064 in the total amount of \$369,031.03.

## Public Comment

None

## Managers' Report

Task Order No. 22-04 for Welch Comer Engineering to place and record property pins for the District's easement at the Hawthorne well was presented to the Board for approval. Commissioner Jeffries made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Pierson seconded, and it was unanimously approved.

Justin VanDyke updated the Board on radio read meter replacements, what the District had left on order, and the remaining budget balance. After discussion it was unanimously agreed to exceed the budget and purchase the remainder of the meters that were placed on order this year.

Kelly Williquette presented the Board a price quote on replacing the Balfour well pump, motor, shaft and column that we've been having issues with this summer. Commissioner Jeffries made a motion to proceed with the bid as presented, Commissioner Pierson seconded, and it was unanimously approved.

## Open Forum (Board and Staff)

There was discussion about personnel, Helena #2 pumphouse, and the Ridge at Hangman Water District.

Commissioner Jeffries announced he will still be out of town next week, but plans to call into the meeting.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

*Mary Wissink* *Frank Pierson*