

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday August 03, 2022 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries, Mary Wissink, and Frank Pierson
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, July 27, 2022, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date August 03, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38008 through #38023 in the total amount of \$121,662.23. Also, payroll for the second half of July including EFT's in the total amount of \$55,598.93.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that paving is being done today and a final walkthrough this afternoon is scheduled for the Mountain View and Jefferson waterline replacement project.

Task Order No. 22-03 for Welch Comer Engineering to perform a water system impact analysis for the 4th Ave. Apartments was presented to the Board for approval. Commissioner Wissink made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Pierson seconded and it was unanimously approved.

Open Forum (Board and Staff)

Kelly Williquette updated the Board on the Greenstone Development meeting last week. Kelly also informed the Board that we lost the Balfour well yesterday and fortunately got a new drive installed late last night to keep zone 2 in water. There was discussion about adding an additional source to the Capital Improvement Plan to create redundancy in the system.

There was discussion about the cost of living and currently the average increase is 8.9% since December 2021. The Board agreed to do a 4% adjustment as of August 1st and the remainder in January to offset the rising cost of inflation. Kelly Williquette will put a Resolution together and present it during next week's meeting for approval.

Kelly Williquette informed the Board that we had a Labor and Industries visit at one of our jobsites and will conduct an exit conference tomorrow.

Commissioner Jeffries announced he has a work conflict during next week's meeting and possibly will not be able to attend.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Ernest Durr
Mary M. Wisnik

Nathan Jeffries by telephone