

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday September 21, 2022 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink and Frank Pierson  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, September 14, 2022, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 21, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38111 through #38117 in the total amount of \$23,615.12. Also, payroll for the first half of September including checks #7777 through #7778 in the total amount of \$256.72 and EFT's in the total amount of \$58,721.41 for a total gross payroll of \$58,978.13.

## Public Comment

None

## Managers' Report

Task Order No. 22-05 for Welch Comer Engineering to perform an updated rate analysis for water and connection fee rates for the District was presented to the Board for approval. Commissioner Pierson made a motion for Kelly Williquette to execute the task order as presented, Commissioner Wissink seconded, and it was unanimously approved.

Justin VanDyke updated the Board on current developments within the District.

## Open Forum (Board and Staff)

Commissioner asked the Board to consider moving next Wednesdays regularly scheduled meeting to Tuesday September 27<sup>th</sup> at 8:30 a.m. After discussion, it was agreed to make the change and notice will be posted at the office and on the District's website of these changes.

## Executive Session

The Board entered into executive session at 9:37 a.m. to discuss a potential litigation against the District for 5 minutes and returned to normal session at 9:42.

## Adjournment

There being no other business, the regular meeting was adjourned.

