

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, October 05, 2022 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries, Mary Wissink, and Frank Pierson  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Tuesday, September 27, 2022, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date October 05, 2022, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38128 through #38159 in the total amount of \$98,082.58. Also, payroll for the second half of September including checks #7779 through #7781 in the total amount of \$5,539.68 and EFT's in the total amount of \$60,909.82 for a total gross payroll of \$64,449.50. Check #7779 has been voided.

## Public Comment

None

## Managers' Report

Kelly Williquette updated the Board on the Overview water main extension project.

## Open Forum (Board and Staff)

Kelly Williquette informed the Board that we had two comments on our SEPA Determination of Non-Significance submittal for the Fairview Water Tank and Booster Station project. He provided the Board a letter from the District's Engineers acknowledging the comments and find them to be unimpactful on the Determination of Non-Significance. Commissioner Wissink made a motion to acknowledge the comments and proceed as originally intended, Commissioner Pierson seconded, and it was unanimously approved.

Commissioner Wissink updated the Board on the WASWD conference she attended.

There was discussion about supply chain issues.

## Executive Session

The Board went into executive session at 9:08 a.m. to discuss a potential litigation against the District and returned to normal session at 9:14 a.m.

## Adjournment

There being no other business, the regular meeting was adjourned.



Handwritten signatures in blue ink, including one that appears to be "Mary Wissink" and another that is less legible.