

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday, December 28, 2022 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, December 21, 2022, were approved as presented.

Financials

None

Public Comment

None

Managers' Report

Task Order No. 22-06 for Welch Comer Engineering to perform a water system impact study for an assisted living facility at 7609 N. Division was presented to the Board for approval. After discussion, it was agreed to allow Kelly Williquette to execute the task order as presented.

Justin VanDyke informed the Board that there is a short plat at 820 N. Dorn Ct. that borders the District's future WSA 1 & 2 Booster Station site and he's been working with the property owner to secure a 20 foot wide easement through the property. Justin requested permission from the Board to proceed with negotiating the price for the easement. After discussion, the Board agreed that the easement would be beneficial to the District, recommended running it by our attorneys first, and proceed with working with the property owner.

Open Forum (Board and Staff)

None

Executive Session

The Board entered into executive session at 9:20 a.m. to discuss the performance of a public employee for 30 minutes and returned to normal session at 9:50.

Adjournment

There being no other business, the regular meeting was adjourned.

Mary Wissink
Frank Pierson
Nathan Jeffries by
telephone