

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, February 15, 2023 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson and Mary Wissink  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, February 08, 2023, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date February 15, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38392 through #38400 in the total amount of \$13,233.86. Also, payroll for the first half of February including checks #7788 through #7793 in the total amount of \$1,023.28 and EFT's in the total amount of \$60,699.78 for a total gross payroll of \$61,723.06.

## Public Comment

None

## Managers' Report

Voting on the water rates adjustment has been tabled until next week for Commissioner Jeffries to be present.

Task Order 21-06 Amendment 2 for Welch Comer Engineering to revise the civil drawings for Buttercup and Wardson water main replacement and oversee bidding and construction was presented to the Board for approval. Commissioner Pierson made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Wissink seconded, and it was unanimously approved.

Task Order 23-01 for Welch Comer Engineering to develop a set of bidding documents for the recoating of Mead Tank was presented to the Board for approval. Commissioner Pierson made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Wissink seconded, and it was unanimously approved.

## Open Forum (Board and Staff)

There was discussion about bills in the house and the senate. Also, a reminder that the District staff appreciation party will be this Friday at noon.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

Mary M. Wissink  
Frank Pierson  
William Jeffries by  
Telephone