

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, March 08, 2023 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, March 01, 2023, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date March 08, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38424 through #38442 for the total amount of \$63,276.98 with check #38420 being voided.

Public Comment

None

Managers' Report

The District's water rates were evaluated through a public water rates workshop held on February 8, 2023 where several water rate adjustment options were presented to the Board and summarized in a memorandum from Welch Comer Engineering. After much discussion, the Board agrees that the best way to maintain the District's reserve goal balance while continuing to fund Capital Improvements projects necessary to keep up with depreciation and inflationary costs is to choose option 3, slide 14 from the memorandum. Commissioner Jeffries made a motion to implement a \$2.09 per month base rate increase each year through 2026 and a \$1.00 per month increase each year following. Commissioner Pierson seconded the motion with the request that the District adds the following statement with the approval "The District is responsible for the growth and maintenance of our water system. While we find it necessary to change our rate structure, Water District 3 will continue to be a fiscally responsible partner." With a motion and a second, the Board through unanimous vote, approves the series of base rate increases as presented.

Task Order No. 23-02 for Welch Comer Engineering to prepare a design for replacement of 12" steel watermain at the intersection of Park and Broadway in conjunction with City of Spokane Valley's intersection reconstruction project was presented to the Board for approval. Commissioner Jeffries made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Pierson seconded, and it was unanimously approved.

Task Order No. 23-03 for Welch Comer Engineering to evaluate the feasibility of providing service to a 144 unit multi-family complex located at 1618 E. Farwell Road was presented to the Board for approval. Commissioner Pierson made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Jeffries seconded, and it was unanimously approved.

Open Forum (Board and Staff)

Kelly Williquette informed the Board about recent legislation promoting 4-plex construction in cities with populations over 75,000 people, followed by discussion about how this impacts the District's water rights limitations.

Kelly Williquette informed the Board that Helena #2 startup is scheduled for tomorrow.


Commissioner Wissink shared with the Board information about public record requests and open public meeting requirements from last night's meeting.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.


Mary M. Wissink
