

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, April 05, 2023 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Nathan Jeffries, and Mary Wissink (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, March 29, 2023, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date April 05, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38468 through #38483 in the total amount of \$59,998.86. Also, payroll for the second half of March including check #7796 through #7797 in the total amount of \$5,785.42 and EFT's in the total amount of \$63,477.48 for a total gross payroll of \$69,262.90. Payroll check #7795 has been voided.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board we had a pre-bid walk through of the Buttercup and Wardson pipe project yesterday with a decent turnout of contractors. Bids are due Tuesday next week.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that the easements have been stent off to the property owners for the Fairview Tank and Booster Station projects, that we started reading water meters this week, and updated the Board on the health status of a staff member's wife, followed by discussion.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Nathan Jeffries by telephone
Mary Wissink
Frank Pierson